

## **EuroDIG General Assembly**

**Tallinn, 7 June 2017, 12.30 - 13.30 Swissotel**

### **Agenda**

1. Assignment of the Chair of the GA, if other than the (two Co-) President(s),
2. Assignment of the minute keeper
3. Verification of the voting list (roll call of voting members in attendance)
4. Approval of the agenda
5. Approval of the minutes of the previous general assembly
6. Approval of Associate Members accepted by the Board in the preceding 12 months
7. Presentation of the Association Roles of Operation (Annex 1)
8. Change of the seat of the EuroDIG association
9. Board election
10. Financial report 2016 / 2017
11. AOB - Cooperation with SEEDIG

### **Meeting Minutes**

1. Assignment of the Chair of the GA, if other than the (two Co-) President(s)  
The GA was chaired by Thomas Schneider, President of the EuroDIG Association
2. Assignment of the minute keeper  
Sandra Hoferichter was assigned as the minute keeper.
3. Verification of the voting list (roll call of voting members in attendance)  
Out of 23 voting members 10 were present whilst 5 of them holding proxy for member not present. Details are in the list at the end of this document.  
  
Guests: Lee Hibbard, Auke Pals, Sorina Teleanu, Sasho Dimitrijoski, Annette Mühlberg, Ucha Seturi (and others unknown in the audience)
4. Approval of the agenda  
The agenda was sent to members 3 weeks in advance. No additional points (AOB) have been suggested. The agenda was approved.

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5. Approval of the minutes of the previous general assembly  
The minutes from the last EuroDIG General Assembly which took place in Brussels, on 10 June 2016 were approved.
6. Approval of Associate Members accepted by the Board in the preceding 12 months  
Tatiana Tropina was the approved as Associate Member of the EuroDIG Association.
7. Presentation of the Association Roles of Operation (Annex 1)  
The first version of the RoO has been sent to members together with the invitation to the GA asking for comments and feedback. The RoO is a rolling document that will be further developed as the Association emerges. Parts marked in red are still to be finalised or to be agreed on.

In the RoO a regulation regarding the quorum of the GA must be included. For matters of transparency it was agreed to publish the list of members on the website unless justified reasons are being raised. Also the executive summary of the General Assembly will be published on the website. Board meeting minutes will be sent to members for reference.

8. Change of the seat of the EuroDIG association  
The seat of the Association will be changed to Thomas Schneider, Schächlistrasse 19, CH-8953 Dietikon
9. Board election  
The Board was elected in 2016 as an interim Board for one year with the obligation to draft the RoO. This document described a timeline for nominations which could apply for this year's election. Therefore all interested Founding Members have been invited to step up if they are interested to serve as a Board Member. Because none stepped up the current Board (Thomas Schneider, Chris Buckridge, Giacomo Mazzone, Olivier Crepin-Leblond + Sandra ex officio) was confirmed by acclamation for a period of 3 years term. It was noted that in the RoO a regulation of rotation of the Board must be included in order to avoid that the whole board steps down as a whole.
10. Financial report 2016 / 2017  
The [donors handout](#) includes a transparency report for all transactions in 2016 and an estimated budget for 2017. Sandra Hoferichter explained in more detail the past and the current budget. No concerns have been raised and both budgets have been approved.
11. AOB  
SEEDIG is not yet formed as an association and it is therefore difficult to collect funds from sponsors in order to organise the annual meeting. This year EuroDIG stepped in to collect the funds for SEEDIG and pay the necessary bills related to the meeting that took place in Ohrid in May 2017. During the GA it was agreed to continue with this practice temporarily, until an association will be founded or an alternative solution is identified. All financial transactions as well as the reporting related to SEEDIG funds and budget will be operated according to EuroDIG Rules of Operation. The EuroDIG Secretariat will keep record of incoming funds and expense related to SEEDIG separately from the EuroDIG finances. The decision how to use the funds will be with the SEEDIG Excom respectively the community. Sorina Teleanu and Sasho Dimitrijoski participated in the GA as representatives from the SEEDIG Excom.

**List of participants (members) during the General Assembly in Tallinn**

No	Founding Member (voting)	Present	Proxy assigned to:
1	Sebastien Bachollet		
2	Wolfgang Benedek		Sandra Hoferichter
3	Chris Buckridge	Present	
4	Olivier Crepin-Leblond	Present	
5	Bertrand de La Chapelle	Partly present	Wolfgang Kleinwächter
6	Avri Doria		Sandra Hoferichter
7	Patrik Fältström		
8	Paul Fehlinger		
9	Letizia Gambini		
10	Ayesha Hassan		Wolfgang Kleinwächter
11	Sandra Hoferichter	Present	
12	Wolfgang Kleinwächter	Present	
13	Markus Kummer		
14	Yrjö Länsipuro	Present	
15	Wolf Ludwig	Present	
16	Giacomo Mazzone	Present	
17	Juuso Moisander		Thomas Schneider
18	Ana Neves	Represented by Charlotte Simões	
19	Ana Olmos		
20	Vladimir Radunovic		
21	Paul Rendek		
22	Michael Rotert		
23	Thomas Schneider	present	

**EuroDIG members present during the General Assembly in Tallinn**

No	Full Member (voting)	Present	Proxy assigned to:
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...			
...			
	<b>Associate Member (none voting)</b>		
1	Tatiana Tropina		
...			
...			

Sandra Hoferichter  
Leipzig, 19<sup>th</sup> July 2017